

**Sprague Tech Support**  
*Computer Repair Form*

**Contact Information**

Name:		(period or time of day) (room, office, or phone)
Phone:		
email:		
Best time to contact:		
Where:		

**Computer Information**

Desktop		Brand	
Laptop		Model	
		Serial #	
Date Rec'd		Asset Tag	
Date Returned		Operating System	

  

User Name	
Password	

**Other Items Included**

Power Cord	
Bag	
Disk	
Other (please specify):	

Services Requested	
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Services Completed (include name of tech completing work)	
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System Tested (at least 2 techs need to test)	
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