

AMENDED BY-LAWS
OF
SPRAGUE BOOSTERS, INC.

FEBRUARY, 2003

ARTICLE I. NAME AND 501(c) STATUS

Section 1. The name of the organization shall be the **Sprague Booster, Inc.**
501(c) Number # 93-0852731

ARTICLE II. OBJECTIVES

Section 1. The purpose of **Sprague Boosters, Inc.** is to encourage a healthily, well-rounded educational experience at Sprague High School. In so doing, **Sprague Boosters, Inc.** financially supports curricular and extra-curricular activities for the students at Sprague High School.

ARTICLE III. OFFICERS AND THEIR ELECTION

Section 1. The officers shall be President, Vice-President, Treasurer and Secretary.

Section 2. The officers shall constitute the executive committee.

Section 3. The officers shall be filled as follows:

- a. The Vice President shall automatically become President in the event the office of President is vacated.
- b. A vacancy occurring in any other office shall be filled by a majority vote of the Board of Directors.

Section 4. The election process.

- a. Individuals may request consideration or be nominated by a member of the Board of Directors at the February and March meetings, and from the public by way of announcements in the Gambit, the Torch, the Judson Newline, and the Crossler Croc.
- b. The board of Directors will designate a Selection Committee, which will convene to select a slate of prospective candidates to serve on the board.

- c. Preference for Executive Committee positions will be given to those who have previously served on the board.
- d. Election of officers and Directors is to be conducted each April by simple majority vote of the Board of Directors present. Those elected shall assume their positions at the May meeting and serve for one year until new qualified members are elected.
- e. The positions to be filled are President, Vice President, Secretary, Treasurer, and eleven (11) directors, not to exceed 15 total.

ARTICLE IV. DUTIES OF THE ELECTIVE OFFICERS

Section 1. The duties of the President are:

- a. To preside at the regular and special meetings of the membership and the Board of Directors.
- b. The president shall appoint 3 persons to serve on an audit committee. The immediate outgoing president shall serve as chairperson of the committee. The audit committee function is to insure that the books are balanced and records are in accordance with the by-laws. In case there is no immediate outgoing president the president shall chair the committee.
- c. To appoint any other such committees as deemed appropriate or as directed by the Board of Directors.
- d. To oversee the committees.
- e. To serve as representative of the organization at any civic or school function to which the organization has been invited or in which the organization is expected to participate.
- f. To serve as Chairman of the Board of Directors.
- g. To serve as ad hoc chairman of all committees.

Section 2. The duties of the Vice-President are:

- a. To assume all duties of the Presidents in the latter's absence of inability otherwise to serve the organization.
- b. To participate on various committees where necessary.

Section 3. The duties of the Treasurer are:

- a. To keep adequate financial records of the organization.
- b. To collect membership dues
- c. To pay all the accounts payable approved by the President or the Board of Directors.

- d. To prepare all financial reports.

Section 4. The duties of the Secretary are:

- a. To keep a record of minutes of any and all meetings of the Board of Directors.
- b. To maintain an up-to-date list of all members.
- c. To notify all directors of any meetings.

ARTICLE V. BOARD OF DIRECTORS

Section 1. All corporate powers shall be exercised by or under the authority of, and the business and affairs of the corporation managed under the direction of, a Board of up to fifteen (15) directors, which includes the executive committee. The duties of the Board of Directors shall be as follows:

- a. To attend the regular meetings of the Board of Directors or meetings called by the President or any three- (3) members of the Board of Directors. Your attendance is crucial to the operation of the organization. (A member is permitted three (3) absences per year. Special circumstances will be considered.) A board member may resign from the board with either a written or oral request.
- b. To be in charge of and control all assets and all income.
- c. To receive and consider applications, requests or petitions for the use and disbursement of the funds of the Sprague Boosters, Inc. All athletic activities must be sanctioned by the OSAA to be considered.
- d. All Requests for funds shall be approved by a majority vote of the Board of Directors present unless the request exceeds \$1000.00, then such request must be approved by a two-thirds majority vote of the Board members present.

Section 2. The athletic director or appointed school representative shall serve as a liaison between Sprague High School and the Booster Board, as has no voting rights.

ARTICLE VI. MEMBERSHIP

- Section 1. Qualifications for membership in the organization are a willingness to support the purposes of the Sprague Boosters, Inc., and payment of annual membership dues.

ARTICLE VII. MEETINGS

- Section 1. The Board of Directors shall meet once a month during the school year. The President or three members of the Board may call special meetings. A twenty-four (24) hour notice must be given to all board members. A quorum must be present to consider any financial expenditure of more than \$250.00. No changes in the by-laws or members of the board may be considered in a **special meeting** unless all members are present. Changes or amendments to the by-laws will require to have 2/3 of a vote of the attending members, once a quorum has been reached, at a regular scheduled meeting.

ARTICLE VIII. DUES

- Section 1. The Board of Directors will determine annual dues, and member fees.

ARTICLE IX. COMMITTEES

- Section 1. Planning Committee: Chaired by the Treasurer with 4-5 board members rounding out the committee. Goals are to provide short term and long term goals for the Sprague Boosters Inc. These goals will coincide with the school athletic program where necessary.
- Section 2. Membership Committee: Chaired by the Secretary with 2-3 board members rounding out the committee. Goal is to promote Sprague Boosters Inc., and gain new individual and business members.
- Section 3. Fundraising Committee: Chaired by the President Elect with 3-4 board members rounding out the committee. The goal is to provide promotions and events to help raise funds to support the short term and long term goals of Sprague Booster's Inc.
- Section 4. Purchasing Committee: Chair to be appointed by the President with 4 members rounding out the committee, one in training to take over the Chair. Goal is to be responsible for the purchasing and maintenance of food and equipment.

Section 5. Concession Staffing Committee: Chair appointed by the President with 2 board members rounding out the committee, one in training to take over the chair. Goals are to have the concession stands staffed and open at all games determined by the Sprague Boosters Inc.

Section 6. Scholarship Committee: Chair appointed by the President with 2 to 3 board members rounding out the committee. Goals are to have the scholarship posted in the CRIC by September, the scoring matrix in place by December, and a selection committee put together by February.

ARTICLE IX. AMENDMENTS

The Bylaws of this organization may be amended when presented in writing at a regular scheduled meeting. After proper approval, the amendment/s shall be tabled for the next regular scheduled meeting. At this meeting the amendment/s can be adopted with a 2/3-majority vote of the Board of Directors in attendance at a meeting, once a quorum has been met.

ARTICLE X. QUORUM

A quorum of the Board of Directors to conduct business shall be eight (8) directors or Executive Committee members.

These amended Bylaws approved this the _____ Day of March 2003.

Sprague Boosters, Inc.,
By Secretary _____

APPROVED:
